

Submission of research proposal to the IRC of SGMC&RF

Three hard copies and a soft copy of such documents by e mail (to be emailed to researchcellsgmc@gmail.com) shall be sent to the Secretary/ Joint Secretary by Investigators on or before 15th of the prior month of the scheduled meeting with all details as per the checklist. Submission should include

1. Three hard copies of protocol, along with questionnaire/performa, consent forms
2. Covering letter signed by HOD,
3. Protocol check list to ensure the completeness, signed by guide

Electronic File Format

A soft copy of the research proposal to be submitted to **researchcellsgmc@ gmail.com**

Theses or Dissertations format should be in .doc (MS Word Document) or PDF (Portable Document Format)

Name of Files

The following file naming conventions should be used while saving the files/ folders in electronic format

For Folder

_name of researcher_department_Year of Submission

Example

kavya_medicine_2019

The investigator has to do a PowerPoint presentation in the IRC meeting for approval from IRC. Please ensure the presence of your thesis guide at the time of presentation, in case any clarification required. All the thesis proposals should be presented and discussed in the department curriculum committee before submission to IRC.

Once you get approval from the IRC, the protocol can be submitted to IEC of SGMC.

Check list for Research Protocol

Please check the following things are included in the research proposal

1. Title
2. Introduction, including background and Rationale of the study
3. Research question, Aim and Objectives, Hypothesis, if any
4. Review of Literature
5. Materials & Methods (Methodology) including
 - Study Design , study period, duration
 - Study Setting
 - Study population
 - Inclusion criteria & Exclusion criteria
 - Sample size calculation ,with formula
 - Sampling procedure
 - Methods including Methods of data collection, Outcome measurement, randomization
 - Plan of Analysis of data, tests that will be used for each objective
6. References, (Please give the references in the internationally accepted style eg:- Vancouver style)
7. List of collaboration or held from consultants, if any- willingness certificate
8. Acknowledge any help from others.
9. Budget, details of funding agency if applicable
10. Annexures: Instruments of Measurement/recording value of variables, like
 - Performa, if any / Questionnaire, if any / Scales, if any / Scores, if any
 - Actual Physical instruments, if any
 - Others, if any. Consent forms English Local Language (Consent forms to be identical, checked by translation and back translation from one language to other)