



Sree Gokulam Medical College & Research Foundation

(A Unit of Foundation of Non-Resident Indians)

Approved by National Medical Commission, Affiliated to Kerala University of Health Sciences

Accredited by NABH & NABL

Table of Contents

Content	Page Number
Foreword	6
Vision, Mission	7
Objectives of our Institution	8
Academic Programs in the Institution	9
Eligibility and duration for various programs	11
Procedure of admission for various programs	13
Undergraduate Program Curriculum Policy	14
Broad Outline of the Training Format	15
Training Period & Time Distribution	16
Foundation Course	18
New Teaching Methods:	
A. Procedural Skills & List of Procedural Skills	20
B. Early Clinical Exposure	23
C. Learner-Doctor Method of Clinical Training	24
D. Electives	25
E. Attitudes, Ethics & Communication (AETCOM)	26
F. Aligned & Integrated Teaching	27
G. Self Directed Learning & Heutagogy	28
H. Reflection	29
Learning outcomes and graduate attributes	31
Graduate Attributes in our Institution	32
Program educational objectives	34
Program outcomes	35
Course outcomes	37



Sree Gokulam Medical College & Research Foundation

(A Unit of Foundation of Non-Resident Indians)

Approved by National Medical Commission, Affiliated to Kerala University of Health Sciences

Accredited by NABH & NABL

Content	Page Number
Policies & Procedures	
Academic Calendar	51
Academics Decision Appeal	54
Academic Freedom	57
Academic Honours Roll	59
Academic Integrity	61
Alumni Association	64
Annual Faculty Performance Evaluation Policy & Procedure	66
Attendance Policy	78
Code of Conduct for Students	81
Code of Conduct for Students - Amendment	90
Code of Rights, Responsibilities and Conduct for Faculty	104
Confidentiality of Students Records	108
Developing Instructional Tools	111
E-governance policy	113
Educating students and faculty regarding laws concerning clinical practice, insurance policies & medical indemnity insurance cover for clinical faculty	115
Eligibility for the University Examinations	117
Employee welfare	120
Ethical and Professional Behaviour	123
Graduation Ceremony	125
Grievance Redressal Policy - Students	128
Grievance Redressal Policy - Faculty	136
Hostel Rules and Regulations	144
Identifying and Conducting Special Programs for Low Achievers and High Performers	154
Identifying and Conducting Special Programs for Low Achievers and High Performers - Amendment	158
Immunisation Policy	160
Incentivising Research & Related Scholarly Activities	162



Sree Gokulam Medical College & Research Foundation

(A Unit of Foundation of Non-Resident Indians)

Approved by National Medical Commission, Affiliated to Kerala University of Health Sciences

Accredited by NABH & NABL

Content	Page Number
Incentivising Research & Related Scholarly Activities - Amendment	166
Inclusivity & Equal Opportunity	171
Innovative Teaching Methods	173
Internal Assessment - Frequency & Calculation of Aggregate	176
Internal Assessment Notifications	181
International Electives Program	184
International Visiting Students	187
Leave Policy	190
Library: Duties of Library Staff	195
Library Rules	199
Library Membership Policy	204
Library Committee: Responsibilities	210
'Lost and Found' Articles Handling Policy	213
Medical Students Honour Code	217
Methods of Internal Assessment	220
New Program Development and Approval	223
Pharmaceutical Representatives Interactions with Medical Students, Interns & Residents	226
Positive Learning Environment	228
Post Examination Evaluation	231
Postgraduate Student Research Activities	233
Program Quality Assurance	235
On-demand Examination	239
Remedial Teaching	242
Research Policy	245
Resource mobilisation and utilisation	249
Resource utilisation	253
Responsible Conduct of Research	259
Smoke Free Campus	262



Sree Gokulam Medical College & Research Foundation

(A Unit of Foundation of Non-Resident Indians)

Approved by National Medical Commission, Affiliated to Kerala University of Health Sciences

Accredited by NABH & NABL

Content	Page Number
Student Course Completion & Clearance Policy	264
Students Academic Achievements - Incentives & Scholarships	267
Student Dress Code	270
Students Union	273
Study Tour Policy	285
Substance Free Campus	289
Transparency in Internal Assessment	291
Withdrawal Policy	295
References	298